



## CAREER PATHWAYS Intake Checklist

Name: \_\_\_\_\_

Date: \_\_\_\_\_

*Please return application with all items listed below. Applications without all documents, will not be accepted*

\_\_\_\_\_ **Valid Photo ID**

\_\_\_\_\_ **HS DIPLOMA/GED (REQUIRED EXCEPT STNA PROGRAM)**

\_\_\_\_\_ **Social Security Card for self and all household members.**

\_\_\_\_\_ **Current Hamilton County Local Police Report**

\_\_\_\_\_ **Proof of Hamilton County Residence** (Envelope with name printed on it, unless current address is the same as the one on photo ID).

\_\_\_\_\_ **SNAP LETTER**

\_\_\_\_\_ **Income Verification for the entire last 30 days for self and all household members 18 and older.**  
(Pay stubs, social security award letter, unemployment letter, etc.)

\_\_\_\_\_ **Completed Application**

*These documents must be submitted before an applicant can be considered into the Training Program.*

\_\_\_\_\_  
Applicant Signature/Date

\_\_\_\_\_  
Staff Signature/Date